



# IP Registry

*Instructions for Project  
Participants to register  
Foreground IP*

April 2025



# Table of Contents

- Overview – OSC *IP Registry*
- Log-in to the Member Portal to access the IP Registry
- View the “published” IP Registry for Canada’s Ocean Supercluster (OSC)
- Selecting the correct *Project* that the Innovation/Foreground IP relates to
- Entering the *Innovations/TRLs* from your Project Agreement
- Registering *Foreground IP* under its appropriate Innovation category
- Completing the “*New IP Registry*” form
- Submit the Foreground IP asset for OSC approval once details entered and saved
- Example format and content of a published Foreground IP listing in the OSC IP Registry
- Entering Commercialization or *Technology Transfer* info related to Foreground IP
- Contact [shafiq.manji@oceansupercluster.ca](mailto:shafiq.manji@oceansupercluster.ca) with any questions or feedback

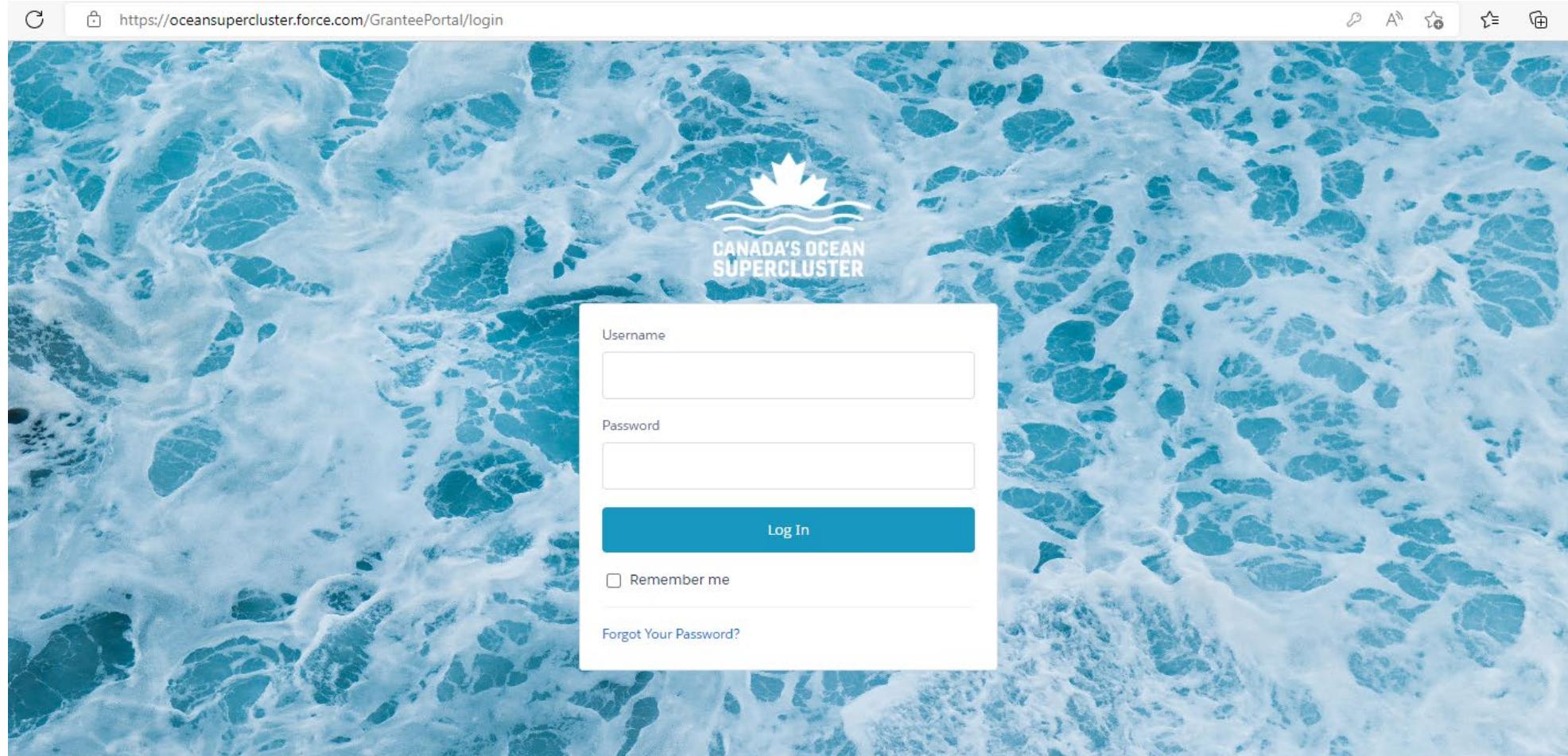
# Overview – OSC IP Registry

1. IP = Intellectual Property
2. Background IP = Intellectual property that an organization already owns or has developed **prior to** entering into a new Project and that is required for carrying out the Project or for exploitation of the Foreground IP.
3. **Foreground IP** = Inventions (whether or not patented or patentable), Patents, Trade Secrets, Know how, Industrial Designs, Copyright (e.g., software code) whether or not registered, Trademarks, Proprietary and/or Confidential technical information of commercial value etc. that is generated as a result of Project activities (i.e., IP that is created or developed *during* a Project).
4. All IP to be registered in the IP Registry will be **Foreground IP (FIP)** resulting from Project activities and includes any improvements to Background IP (BIP) and/or novel combinations of BIP.
5. The purpose of the IP Registry is to promote **IP discoverability, exploitation, technology transfer & future collaboration** as well as to fulfill the mandate of the OSC through a requirement for OSC funding:
  - *UMA 8.2(d)(iii) - a commitment from each Participant participating in a TL Project to, upon request, enter into negotiations regarding access to their Foreground Intellectual Property (IP), with Members...who would benefit from opportunities to access expected Foreground IP arising from a Project, subject to any limitations to such access.*
  - Three categories of access are contemplated: (i) Commercial Sale; (ii) License; or (iii) Collaborative R&D
6. Project Participants who are Foreground IP owners must register “**non-confidential**” descriptions of Foreground IP with the OSC IP Registry. The project team must complete and submit the required information through the OSC Member portal. Please reach out to Shafiq Manji for an orientation to walk through the process of creating and submitting a Foreground IP record to the IP Registry.

*Please review the instructions on the following pages for guidance on the submission of Foreground IP assets to the IP Registry. If further assistance is required, please reach out to Shafiq Manji at [shafiq.manji@oceansupercluster.ca](mailto:shafiq.manji@oceansupercluster.ca)*

# Log-in to the Member Portal to access the IP Registry

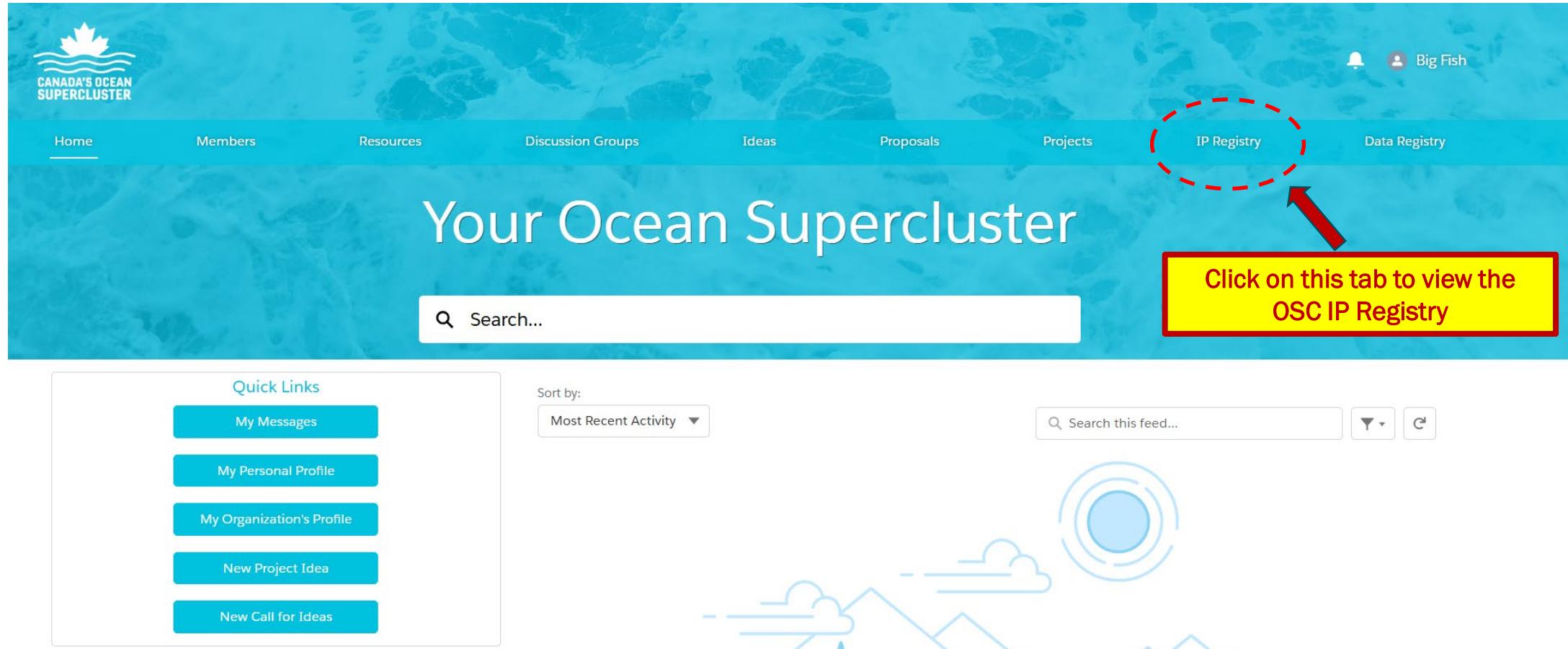
**<https://oceansupercluster.force.com/GranteePortal/login>**



Don't have log-in credentials?

Please reach out to: [membership@oceansupercluster.ca](mailto:membership@oceansupercluster.ca)

# View the “published” IP Registry for Canada’s Ocean Supercluster (OSC) (the IP Registry is a catalogue of Foreground IP generated from all OSC projects)



The screenshot shows the homepage of the Canada's Ocean Supercluster website. The top navigation bar includes links for Home, Members, Resources, Discussion Groups, Ideas, Proposals, Projects, IP Registry (which is circled in red and has a red arrow pointing to a yellow callout box), and Data Registry. A search bar is located below the navigation. The main content area features a large image of a coral reef and the text "Your Ocean Supercluster". A yellow callout box with a red border contains the text "Click on this tab to view the OSC IP Registry". On the left, a sidebar titled "Quick Links" offers links to My Messages, My Personal Profile, My Organization's Profile, New Project Idea, and New Call for Ideas. The main content area also includes a "Sort by:" dropdown set to "Most Recent Activity" and a search bar for a feed.

IP Registry

Click on this tab to view the OSC IP Registry

Quick Links

- My Messages
- My Personal Profile
- My Organization's Profile
- New Project Idea
- New Call for Ideas

Sort by:  
Most Recent Activity

Search this feed...

## Step 1: Selecting the Project that the Innovation/Foreground IP relates to:

*\*\*\*Please note Members may be involved with multiple Projects so please click on the correct Project*

Canada's Ocean Supercluster

Home Members Resources Discussion Groups Ideas Proposals Projects IP Registry Data Registry

# Your Ocean Supercluster

Search...

Projects

#a

Click here to view listing of your Projects

Home Members Resources Discussion Groups Ideas Proposals Projects

Projects

All

1 item • Sorted by Project Name • Filtered by All projects • Updated a minute ago

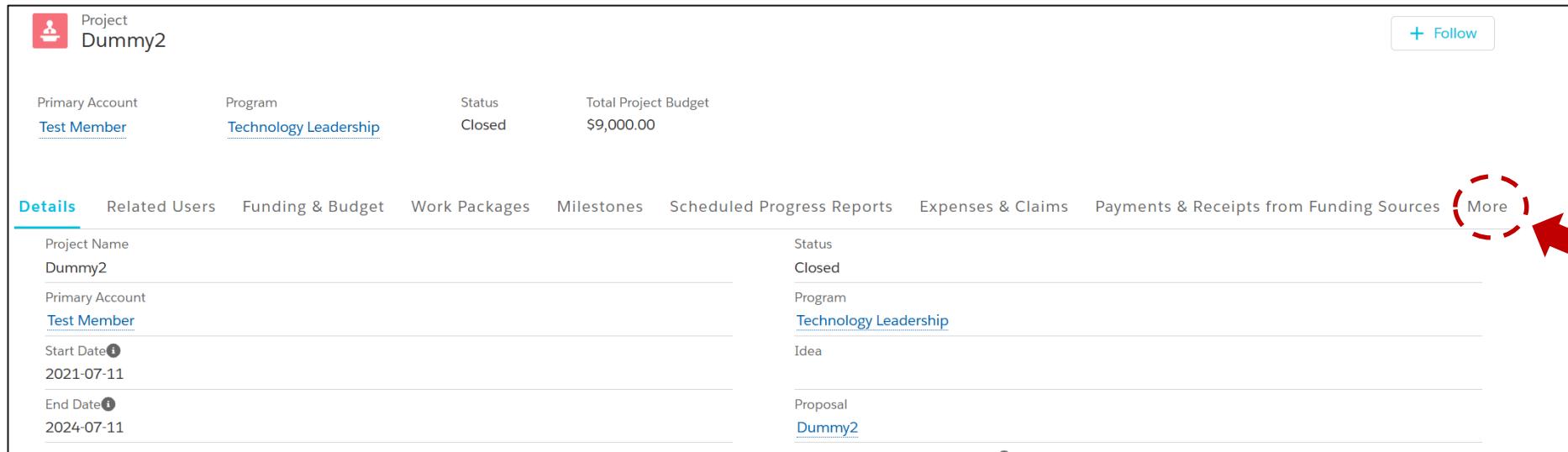
Search this list..

Project Name ↑	Primary Account	O...	Tot...	Program	C...	St...	Start D...	End D...	A...
1 Dummy2	Test Member	Rupi...	\$9,00...	Technology Leaders...		Closed	2021-07-11	2024-07-11	

#b

Select correct Project from listing

## Step 2: Navigating to your Project's Innovation/TRL page



Project  
Dummy2

Primary Account Program Status Total Project Budget  
Test Member Technology Leadership Closed \$9,000.00

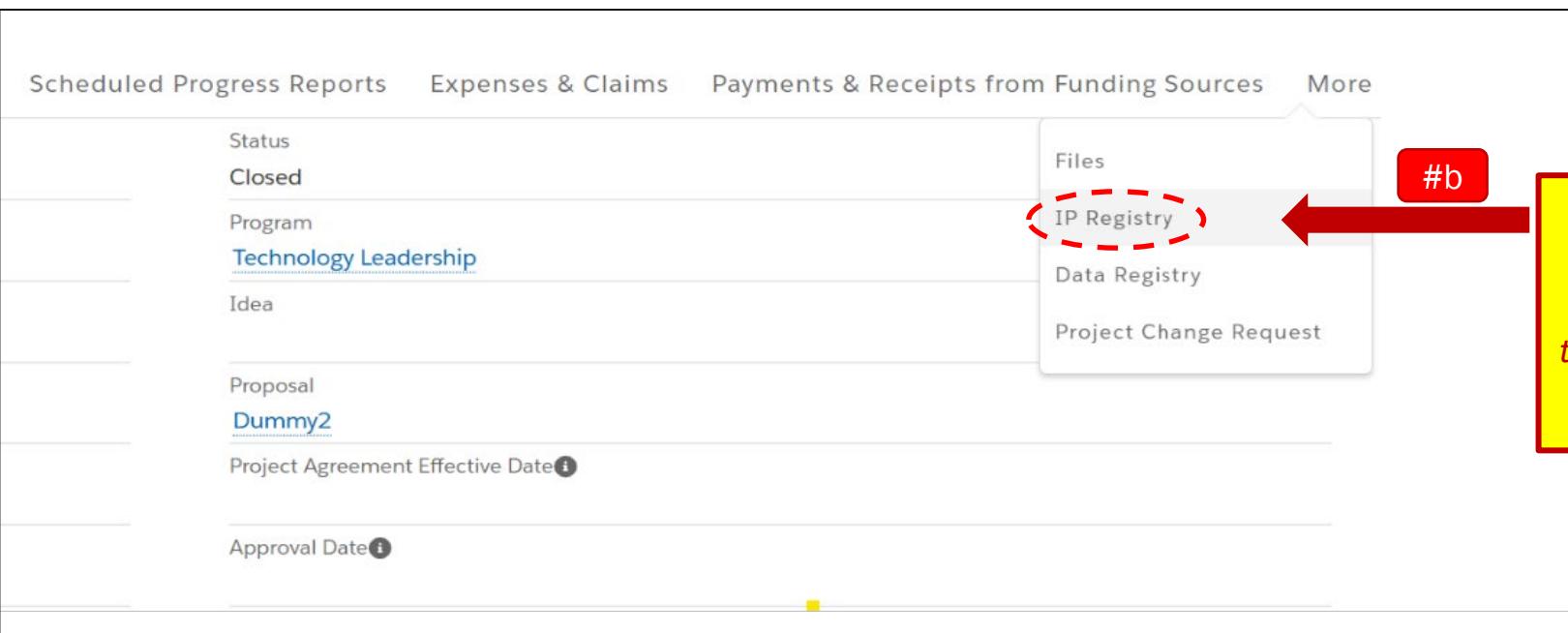
Details Related Users Funding & Budget Work Packages Milestones Scheduled Progress Reports Expenses & Claims Payments & Receipts from Funding Sources More

Project Name: Dummy2  
Primary Account: Test Member  
Start Date: 2021-07-11  
End Date: 2024-07-11

Status: Closed  
Program: Technology Leadership  
Idea  
Proposal: Dummy2

A red dashed circle highlights the 'More' tab, and a red arrow labeled '#a' points to a yellow callout box.

Select the **More** tab which will bring up a drop down having: **Files, IP Registry, Data Registry, Project Change Request**



Scheduled Progress Reports Expenses & Claims Payments & Receipts from Funding Sources More

Status: Closed  
Program: Technology Leadership  
Idea  
Proposal: Dummy2  
Project Agreement Effective Date  
Approval Date

More

- Files
- IP Registry
- Data Registry
- Project Change Request

A red dashed circle highlights the 'IP Registry' option, and a red arrow labeled '#b' points to a yellow callout box.

Click on **IP Registry** which will take you to the **Innovation** categories (i.e., *areas of technological advancement*) page for your project

## Step 3.1: Entering the Innovations/TRLs from your Project Agreement (**Schedule G - Intellectual Property**)

\*\*\*The first step in updating the OSC IP Registry with your project IP information is to enter in the Innovation areas or categories (i.e., Key Areas of Technological Advancement) and corresponding TRL shifts actually realized during your project as referenced in your Project Agreement with the OSC. You can easily reference the baseline information from the first table in **Schedule G – Intellectual Property** of your Project Agreement (see example excerpt below).

These are the Innovation categories that are to be entered and saved during this stage.

### SCHEDULE G INTELLECTUAL PROPERTY

- Innovation Table (Technology Advancement) and TRL Shift:** To provide guidance about the maturity of the current Project and expected outcomes, the current technology readiness level (TRL) of the current AI Project (broken down into expected areas of Innovation) and the anticipated TRL level by the end of the Project has been assessed as per the table below. Should the TRLs identified below change, the change must be processed in accordance with the Change Management Schedule to this Agreement.



Key "Areas of Technological Advancement" for Commercialization (i.e. Innovation Area)	Brief Description	TRL Start (1- 9)	TRL End (Anticipated) (1-9)	Product, Service or Process	Related to Hardware, Software or Hardware and Software	Owner(s)
Innovation 1	Brief, high-level, non-confidential description	4	7	Product	Hardware	Owner A
Innovation 2	Brief, high-level, non-confidential description	4	8	Process	Hardware and Software	Owner A
Innovation 3	Brief, high-level, non-confidential description	5	7	Service	Hardware and Software	Owner B

## Step 3.1: Entering the Innovations/TRLs from your Project Agreement (Schedule G - Intellectual Property)

After clicking on the **IP Registry** tab shown in slide 7, you will be taken to the **Innovations** (*areas of technological advancement*) page for your project – see below. The Innovations category below indicates zero (0) Innovation records have been currently registered for your Project.

Click on the **New** tab to enter a new **Innovation** area (i.e., key area of technological advancement) which will bring up a brief online form to complete in order to add an Innovation for your given Project.

Project  
Dummy2

Primary Account: Test Member      Program: Technology Leadership      Status: Closed      Total Project Budget: \$9,000.00

#a

Follow

Details    Related Users    Funding & Budget    Work Packages    Milestones    Scheduled Progress Reports    Expenses & Claims    **IP Registry**    More

Innovations (0)    IP transfers (0)

Currently, **no** Innovation areas are showing as having been entered for the project.

New

## Step 3.2: Entering Innovation information into the online form

New Innovation

\* = Required Information

Information

\* Innovation Name

\* Project

Dummy2

Description

Is this a data asset?

Is this a sustainable asset?

Product Function

Product, Service or Process?

--None--

Hardware/Software

--None--

TRL(1-9 Scale)

TRL at beginning of project

TRL at Close-out

Cancel Save & New Save

Please complete info for ALL fields

Enter the starting TRL at the beginning of the project i.e., the "TRL Start" value listed in the Innovation table of Schedule G – Intellectual Property

Enter the actual TRL realized at project Close-out even if not the same as the Expected TRL listed in the Innovation table of Schedule G – Intellectual Property

Please ensure to click on Save after completing the form to register this Innovation area for your Project

#b

Please complete all fields in this online form for each Innovation area listed in the first table "1. Innovation Table (Technology Advancement) and TRL shift:" found in Schedule G - Intellectual Property of your Project Agreement – see slide 8

#c

This process should be completed for each Innovation area listed in your project's Innovation/TRL table by clicking on the **New** tab as shown on slide 9

TRL = Technology Readiness Level  
\*\*Please note that the OSC uses a 9-pt (1 - 9) TRL scale  
see [TRL 9-pt scale](#)

## Step 3.2: Entering Innovation information into the online form

Project  
Dummy2

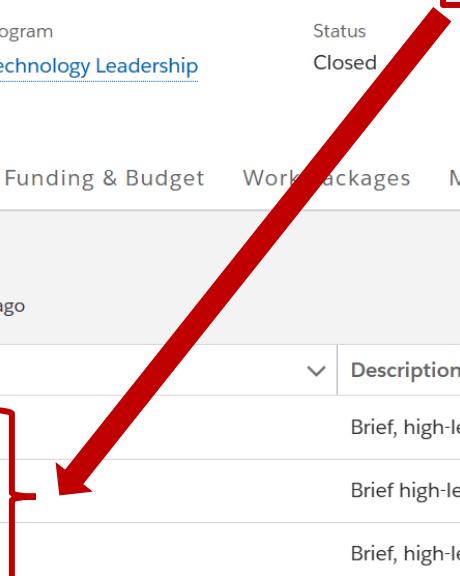
Primary Account  
Test Member

Program  
Technology Leadership

Status  
Closed

Total Project Budget  
\$9,000.00

Details    Related Users    Funding & Budget    Work Packages    Milestones    Scheduled Progress Reports    Expenses & Claims    **IP Registry**    More

**Innovations (3)**

3 items • Updated a few seconds ago

	Innovation Name	Description	TRL Shift
1	<a href="#">Innovation 2</a>	Brief, high-level, non-confidential description	4.00
2	<a href="#">Innovation 1</a>	Brief high-level, non-confidential description	3.00
3	<a href="#">Innovation 3</a>	Brief, high-level, non-confidential description	2.00

[View All](#)

After all Innovation categories and associated information have been entered and saved from Schedule G – Intellectual Property of your Project Agreement, they should now appear in an **Innovations** listing, an example of which is shown below with the **TRL Shift** automatically calculated for each Innovation category (using the “TRL at beginning of project” and “TRL at Close-out” fields). This completes the first stage of the IP Registry submission process and you can now move to the next stage of registering **Foreground IP** assets against each of the saved **Innovation** categories.

## Step 4: Registering Foreground IP under an Innovation category

This step can be completed by referencing the **Expected Foreground IP** table under section “**3. Expected Foreground IP:**” in **Schedule G – Intellectual Property** of your Project Agreement (see below example). Starting with the first record in your **Expected Foreground IP** table as an example, refer to the third column containing the text “**Innovation Area from TRL table**”, or a variation thereof, which will determine the specific Innovation category that the corresponding Foreground IP record is to be categorized under. You should then click on this specific Innovation category in from the Innovations listing page on slide 11 to bring up the DETAILS page for that particular Innovation category.

3. **Expected Foreground IP:** The following table sets forth the expected Foreground IP to be created during the Project, including the principles that have been agreed upon among the Participants and any other relevant Person.

Expected Foreground IP	Part of the Deliverables to which the Foreground IP relates	Area of 'Technological Advancement' from the TRL table above that it most closely relates to (Map to specific Innovation Area from TRL table)	Owner	How will it be protected i.e. type of IP protection? (Trade secret, patent, copyright etc.)	Is it an improvement of Background IP? Which one? Is a license required to practice?	Who needs access to Foreground IP (if applicable) during the Project, and what kind of access? Licenses required?	Who needs post-project access to Foreground IP for commercialization or research purposes? Licenses required?
FIP 1		Innovation 1	Owner A	Patent			
FIP 2		Innovation 3	Owner B	Trade Secret Copyright			
FIP 3		Innovation 2	Owner A	Trade Secret Copyright			

**E.g., FIP 1 should be registered under Innovation 1**

## Step 4.1: Registering Foreground IP under an Innovation category

In the example on the previous slide, **FIP 1** is to be registered under the “**Innovation 1**” category. So, click on **Innovation 1** on the Innovations listing page which will take you the **DETAILS** page for that specific Innovation category – the **DETAILS** page should be populated with the information you previously entered and saved for that particular Innovation category (see next slide).

Details    Related Users    Funding & Budget    Work Packages    Milestones    Scheduled Progress Reports    Expenses & Claims    **IP Registry**    More

	Innovation Name	Description	TRL Shift	
1	<a href="#">Innovation 2</a>	Brief, high-level, non-confidential description	4.00	▼
2	<a href="#">Innovation 1</a>	Brief high-level, non-confidential description	3.00	▼
3	<a href="#">Innovation 3</a>	Brief, high-level, non-confidential description	2.00	▼

**#a**

Click on **Innovation 1** which will take you to the **DETAILS** page for that particular Innovation category

## Step 4.1: Registering Foreground IP under an Innovation category

This is the **DETAILS** page populated with the information you previously entered for this Innovation category.

Click on the **FOREGROUND IP** tab to register a Foreground IP record (e.g., FIP 1) under this Innovation (e.g., Innovation 1) category.

#b

DETAILS	FOREGROUND IP
Innovation Name Innovation 1	Project Dummy2
Description Brief high-level, non-confidential description	Is this a data asset? <input type="checkbox"/>
Product Function Brief role/function	Is this a sustainable asset? <input checked="" type="checkbox"/>
Product, Service or Process? <small>i</small>	
Product	
Hardware/Software <small>i</small>	
Hardware	
TRL(1-9 Scale)	
TRL at beginning of project 4	TRL at Close-out 7
TRL Shift 3.00	
Created By  <a href="#">Big Fish</a> , 2025-03-13, 1:10 p.m.	Last Modified By  <a href="#">Big Fish</a> , 2025-03-13, 1:10 p.m.

\*\*\*Before clicking on **BACKGROUND IP**, take the opportunity to confirm that the details for this Innovation category are accurate and complete. Edits/changes can be made by clicking on the pencil icon  beside each field.

You are now ready to register a Foreground IP asset under this given Innovation category. As indicated by step #b, click on **BACKGROUND IP** to continue to the next step.

## Step 4.2: Registering **Foreground IP** under an Innovation category

You should be brought to the below **IP Registries** page for the selected Innovation category (in this case Innovation 1). As shown, zero (0) Foreground IP records (or IP Registries) have been registered under the selected Innovation category.

To register a Foreground IP record (e.g., FIP 1) under its appropriate Innovation category (by referring to the 2<sup>nd</sup> table in Schedule G – Intellectual Property of your Project Agreement as depicted on slide 12 and cross-referencing each Foreground IP asset to the 3<sup>rd</sup> column of the table), you will need to click on the **New** tab as shown below which will bring up another brief online form (*see next slide*) that is to be completed for the given Foreground IP asset. By completing and saving this online form, you are essentially creating a new Foreground IP record in the system that will be filed under the selected Innovation category.

INnovation  
Innovation 1

Edit    Clone    Printable View

DETAILS	FOREGROUND IP
IP Registries (0)	New

TRL : Click [here](#) to view the 9 point TRL scale

#c

Click on the **New** tab to register the Foreground IP record (e.g., **FIP 1**) against this Innovation (e.g., **Innovation 1**) category. A brief online form (*see next slide*) will pop up which should be completed and saved.

## Step 4.3: Completing the 'New IP Registry' form (page 1 of 2)

New IP Registry

Information

\* Required Information

Company  a

Main Contact  b

Phone

If applicable, other company(joint owner)  c

Email  d

\* Innovation  e

OSC Serial Number

Is this a data asset?

\* Is FIP an improvement and/or combination  f

--None--

Approval Status  g

Not Submitted

\* How these FIP Assets are protected

Available

Chosen

Trade Secret  h

Patent  i

Copyright  j

Trademark  k

\* Non-Confidential Description (FIP)  l

Cancel  Save

a Type in the name of the **Company** that owns the Foreground IP asset.

b c Enter the **Contact** person and their email (\*as you start typing in **Company name** and **Main Contact**, valid options should pop up for each field that can then be selected).

d Enter the name of the Foreground IP asset (refer to *first column in Expected Foreground IP table of Schedule G*).

e Indicate if the Foreground IP (FIP) is an improvement and/or combination of Background IP. Select "No" if the Foreground IP is new IP.

f Provide a "Non-Confidential Description" of the Foreground IP (\*note that this will be published to the IP Registry and publicly available). Please provide enough contextual description so that the reader can determine interest level.

g From the pick list, indicate how the Foreground IP is protected (\*more than one protection can apply).

\*Your contact Email will be made available to all OSC members who wish to connect about negotiating access to the Foreground IP.

## Step 4.3: Completing the 'New IP Registry' form (page 2 of 2)

New IP Registry

Indicate to OSC members your areas of interest (must select at least one)

\*Commercial Sale  
Yes

\*Collaborative R&D  
Yes

\*License  
Yes

Explanation of Limitations i

Conditions, restrictions or exceptions i  
No

If yes, please explain

Additional Comments

Additional Comments i  
 k

Disclaimer

You are solely responsible for ensuring you do not submit sensitive or confidential information to the OSC's IP Registry. Although the OSC's member portal is accessible to a limited group of organizations, this is a public disclosure and may be considered prior art, limiting intellectual property protections. OSC members should never disclose sensitive or confidential information pertaining to intellectual property without suitable protections in place. Promptly notify the OSC of any confidentiality, privacy, or intellectual property concerns about your submission to the OSC's IP Registry.

I understand and accept this  
 I

Cancel Save & New Save

h Indicate the Company's interest with regard to negotiating access to the Foreground IP. \*Must select willingness to be contacted by OSC members with respect to at least one of:

- (i) Commercial Sale
- (ii) Collaborative R&D
- (iii) License

i If not open to providing access to the Foreground IP (e.g., have answered 'No' to all of above fields), you will need to provide an explanation as per UMA 8.2(d)(iii).

j Are there any conditions or restrictions (e.g., military defense contract) preventing publication of Foreground IP to the OSC IP Registry? If yes, please explain.

k Additional comments for OSC to help profile your technology (e.g., link to product page). This will not be published.

l Read and accept Disclaimer

Click **Save** when complete or at anytime to save your work and come back to it later. Or click **Save & New** to save and create another Foreground IP record under the same Innovation category

## Step 5: Submit the Foreground IP asset for OSC approval once details entered and saved

Your Ocean Supercluster

Search...

 Innovation  
Innovation 1

**Innovation Category**

**Edit** **Clone** **Printable View**

**DETAILS** **FOREGROUND IP**

IP Registries (1)	New
Foreground IP (FIP) Tech... Best Thing Since Sliced T...	Approval Status Not Submitted
Company Test Member	How will it be protected?
<a href="#">View All</a>	

#a

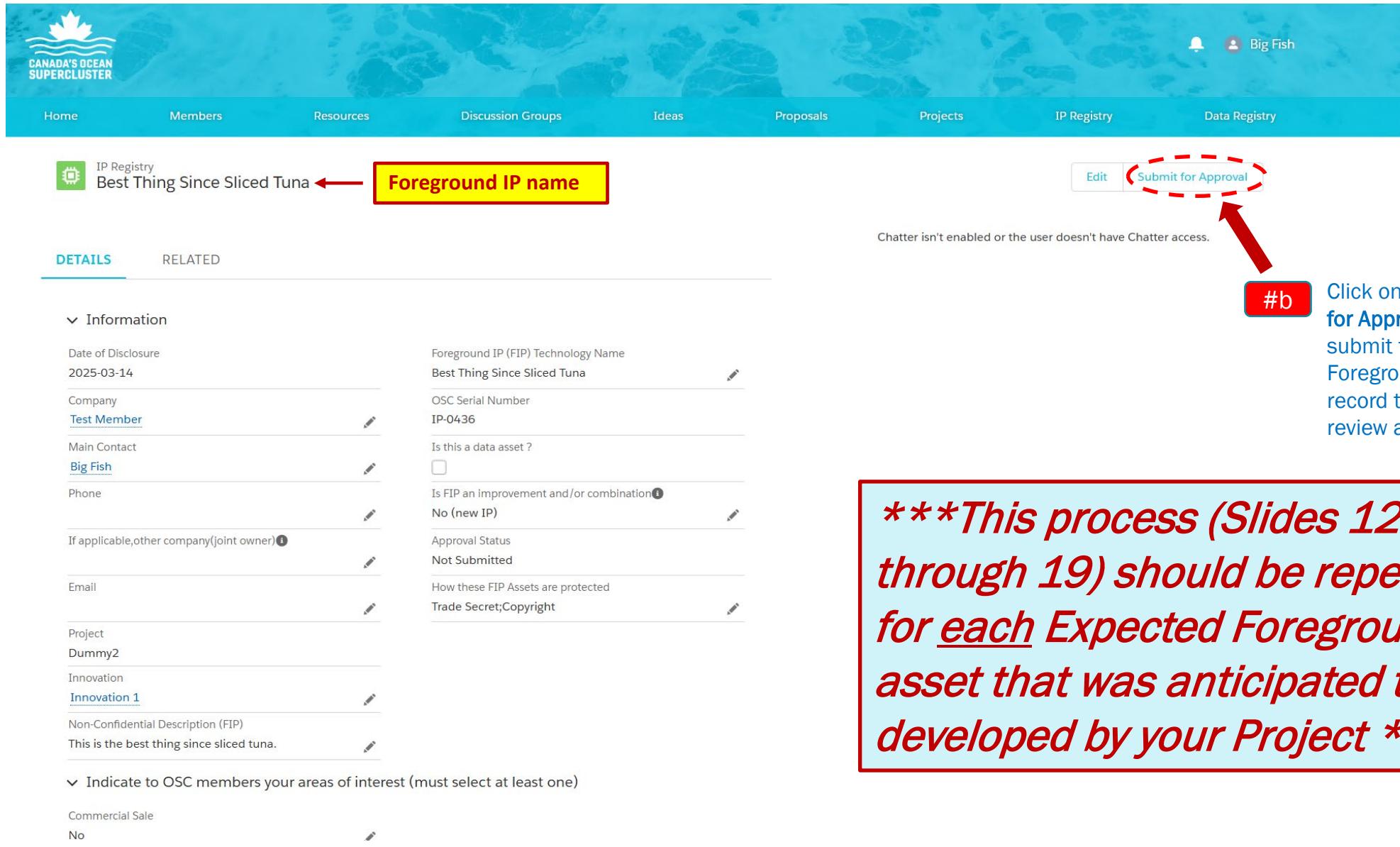
Once 'Saved', the created Foreground IP record should now appear in the IP Registries listing for the selected Innovation category

But as shown, it has not yet been submitted for OSC review and approval

*\* Please note it is possible that more than one Foreground IP asset is to be associated with and registered under a given Innovation category. Please refer to the Expected Foreground IP table in Schedule G – Intellectual Property of your Project Agreement.*

#a Click on the Foreground IP name which will bring up the Details page for that Foreground IP record populated with your previously entered and saved Information (see next slide)

## Step 5: Submit the Foreground IP asset for OSC approval once details entered and saved



The screenshot shows the Canada's Ocean Supercluster IP Registry interface. At the top, there is a navigation bar with links for Home, Members, Resources, Discussion Groups, Ideas, Proposals, Projects, IP Registry, and Data Registry. The IP Registry link is highlighted. The user is logged in as 'Big Fish'. On the left, there is a sidebar with 'DETAILS' and 'RELATED' sections. The 'DETAILS' section contains fields for Information, Date of Disclosure (2025-03-14), Company (Test Member), Main Contact (Big Fish), Phone, If applicable, other company (joint owner), Email, Project (Dummy2), Innovation (Innovation 1), Non-Confidential Description (FIP) (This is the best thing since sliced tuna), and a section for indicating areas of interest. The 'Information' field has a red box around it with the label '#b'. The 'RELATED' section contains fields for Foreground IP (FIP) Technology Name (Best Thing Since Sliced Tuna), OSC Serial Number (IP-0436), and other FIP asset details. The 'Submit for Approval' button is highlighted with a red box and an arrow pointing to it from the label '#b'. A note says 'Chatter isn't enabled or the user doesn't have Chatter access.'

IP Registry  
Best Thing Since Sliced Tuna **Foreground IP name**

DETAILS RELATED

Information

Date of Disclosure  
2025-03-14

Company  
Test Member

Main Contact  
Big Fish

Phone

If applicable, other company (joint owner)

Email

Project  
Dummy2

Innovation  
Innovation 1

Non-Confidential Description (FIP)  
This is the best thing since sliced tuna.

Indicate to OSC members your areas of interest (must select at least one)

Commercial Sale  
No

Foreground IP (FIP) Technology Name  
Best Thing Since Sliced Tuna

OSC Serial Number  
IP-0436

Is this a data asset ?

Is FIP an improvement and/or combination  
No (new IP)

Approval Status  
Not Submitted

How these FIP Assets are protected  
Trade Secret;Copyright

Submit for Approval

Chatter isn't enabled or the user doesn't have Chatter access.

#b Click on the 'Submit for Approval' tab to submit the Foreground IP record to the OSC for review and approval

**\*\*\*This process (Slides 12 through 19) should be repeated for each Expected Foreground IP asset that was anticipated to be developed by your Project \*\*\***

# Example format and content of a published Foreground IP listing in the OSC IP Registry

IP Registry  
XYZ1111

DETAILS RELATED

Information

Company  
Test Member 1

Main Contact

Phone

Email

Project  
Test Project

Areas of commercial interest for OSC members

Commercial Sale  
Yes

Collaborative R&D  
Yes

Foreground IP (FIP) Technology Name  
XYZ1111

Innovation  
Test Innovation 1.0

Is FIP an improvement and/or combination  
No (new IP)

Non-Confidential Description (FIP)

License  
Yes

\*\*\*Please note that only the depicted **non-confidential** information for each Foreground IP asset will be published to the OSC IP Registry for public viewing by OSC Members following OSC approval.

## Step 6: Entering Commercialization or Technology Transfer info related to Foreground IP

After registering all Foreground IP relevant to your Project, the final step in the process is to update relevant technology transfer information concerning your Foreground IP asset(s). This information is for OSC reporting purposes only (in aggregate) and will not be published. These updates can be made by navigating to the **IP transfers** section located below the **Innovations** listing as depicted below.

The screenshot shows a Project Management interface for 'Project Dummy2'. At the top, there are tabs for 'Primary Account' (Test Member), 'Program' (Technology Leadership), 'Status' (Closed), and 'Total Project Budget' (\$9,000.00). A 'Follow' button is also present. Below these are navigation tabs: Details, Related Users, Funding & Budget, Work Packages, Milestones, Scheduled Progress Reports, Expenses & Claims, **IP Registry** (circled in red with label #a), and More. The 'IP Registry' tab is active, showing a list of 'Innovations (3)'. The table columns are Innovation Name, Description, and TRL Shift. The data is as follows:

	Innovation Name	Description	TRL Shift
1	<a href="#">Innovation 2</a>	Brief, high-level, non-confidential description	4.00
2	<a href="#">Innovation 1</a>	Brief high-level, non-confidential description	3.00
3	<a href="#">Innovation 3</a>	Brief, high-level, non-confidential description	2.00

A 'View All' link is located at the bottom right of the innovation list. At the bottom of the page, there is a section for 'IP transfers (0)' (circled in red with label #b), which contains a yellow box with the text: 'As indicated, no IP transfers have been recorded for this Project yet'. A red arrow points from this text to the 'IP transfers (0)' section. A 'New' button is also located in this section (circled in red with label #b).

#a Clicking on the 'IP Registry' tab after selecting your Project will bring up a listing of all Innovation categories associated with your Project

#b In the **IP transfers (0)** section, clicking on 'New' will bring up a brief online form (see next slide)

## Step 6: Entering Commercialization or Technology Transfer info related to Foreground IP

The below **New IP transfer** form should be completed by each Foreground IP owner who has granted access to its Foreground IP to other project Partner(s) and/or OSC members for research or commercialization purposes. Please note that the information being collected here is at the higher “**Innovation**” category layer. So, for each Foreground IP asset to which access has been granted to other project partner(s) and/or OSC members, please identify the Innovation category that the particular Foreground IP falls under (e.g., using the Foreground IP table in Schedule G – Intellectual Property) prior to completing this step.

New IP transfer

Information

IP transfer ID

\*Project  
Dummy2

\*Company  
Search Accounts...

\*Innovation  
Search Innovations...

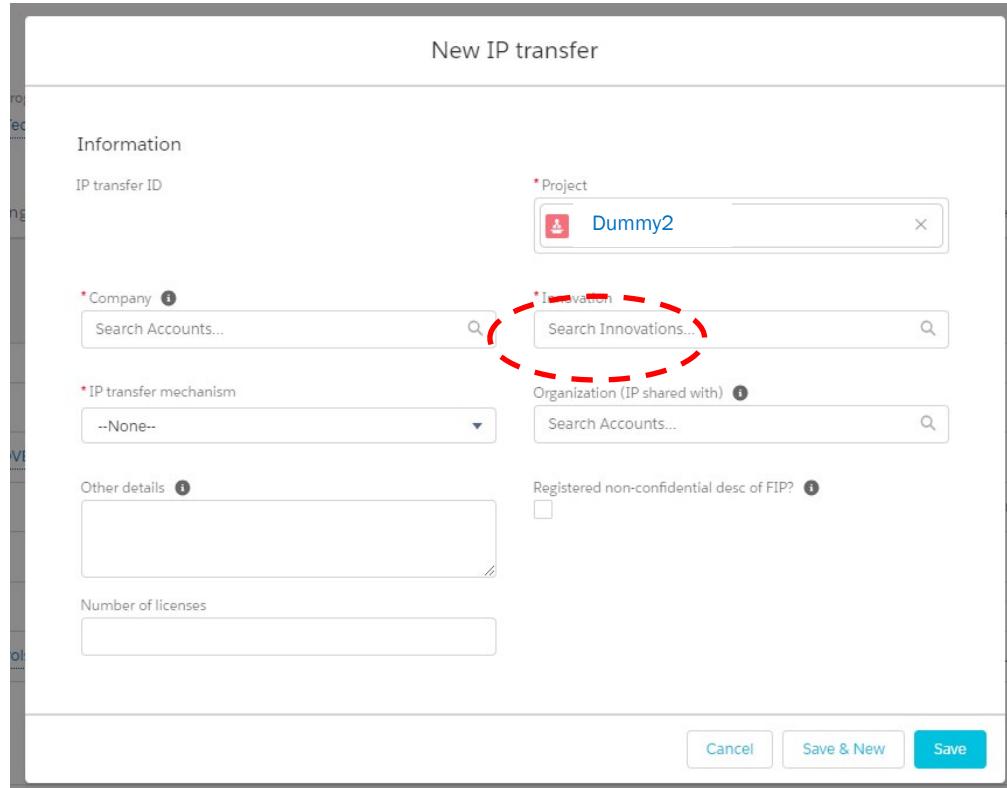
\*IP transfer mechanism  
--None--

Organization (IP shared with)  
Search Accounts...

Other details  
Registered non-confidential desc of FIP?

Number of licenses

Cancel Save & New Save



\*\*\*See next slide for instructions on how to complete each field on this form

## Step 6: Entering Commercialization or Technology Transfer info related to Foreground IP

New IP transfer

Information

IP transfer ID

\* Project  
Dummy2

\* Company #1  
Search Accounts...

\* Innovation #2  
Search Innovations

\* IP transfer mechanism #3  
--None--

Organization (IP shared with) #4  
Search Accounts...

Other details #6

Registered non-confidential desc of FIP? #5

Number of licenses #7

Please remember to **Save** each entry.

Cancel Save & New Save

This form should be completed for each Foreground IP asset to which access has been granted to other project Partner(s) and/or OSC members for research or commercialization

- #1 Begin typing the Company that "owns" the Foreground IP and select from the pop-up list
- #2 Click in this field and then select the relevant **Innovation category** that the Foreground IP granted access to falls under
- #3 Make an appropriate selection from drop-down list. If Other, please provide additional details in the box below
- #4 Begin typing the name of the Organization that is being granted access to the Foreground IP and select from pop-up list
- #5 Select to confirm that the Foreground IP has been submitted to the OSC IP Registry
- #6 Additional details may be entered here.



Please reach out with any questions to:

Shafiq Manji

[shafiq.manji@oceansupercluster.ca](mailto:shafiq.manji@oceansupercluster.ca)

